

Jeanette Richards
Executive Director of Children and Young People



Our Ref LF/68
Your Ref
Date 6th September 2023
Please ask for Laura French
Direct Line 0161 253 6474
E-mail Admissions@bury.gov.uk

Department for Children and
Young People

Isobel Booler
Director of Education and Skills

Dear Parent

TRANSFER TO SECONDARY SCHOOLS 2024 FOR BURY RESIDENT CHILDREN

- As you are aware your child is due to transfer to secondary school in September 2024. Our online admissions system is the easiest and quickest way to apply. All you will need is a valid email address and your child's details. Please include any sibling details or complete any supplementary forms if applicable. This can be done online from 1st September, via Bury Council's website at www.bury.gov.uk/admissionssecondary.
- Following the consultation process with all parents in October 2022, the Local Authority removed the catchment area priority from the admissions policy for community schools and non-faith academies. The new [Admissions Policy](#) can be found on our website.
- **If you reside outside the Bury Local Authority, you will need to make your application to your home authority. Information on how to do this will be on their website. You can still state Bury schools on your application if you wish to do so.**
- If your child has an Education Health and Care Plan (EHCP) you will receive separate correspondence via the SEN Team in Bury.
- Before you make your application there is a lot of useful information on our website which will assist in making an informed decision about which school you would prefer your child to attend.
- Details of school open days/evenings can be found overleaf. Please refer to individual school websites to confirm dates.
- When completing your preferences please be aware that there is a separate application form for Star Radcliffe Academy and you will not be able to choose it as a preference option on your application form. The school website for Star Radcliffe Academy will be live in the new term and will give you further information on the school and there will also be a copy of the school application form, which is returnable to the Trust. If you are applying for Star Radcliffe Academy please be aware that you should still apply for other schools on your application to the Local authority. Application forms will be available at www.starradcliffe.org or at www.bury.gov.uk/admissionssecondary.
- If you wish to apply for schools in other areas as well as Bury schools, these must be stated on your Bury application. These preferences will be forwarded to the other Local Authority for their consideration. In due course, they will inform us as to whether they are able to offer a place.
- Emails will be sent out to online applicants after 9am on 1st March 2024. For those that have applied by paper form or telephone, allocation letters will be **posted** on the 1st March 2024 informing you of the outcome of your application.

The deadline for applications is 31 October 2023. It is important that you apply by the date given. If you do not do so, your application will be treated as late, and will not be considered until after all on time applications have been allocated. It may result in your child not getting a school of your preference. Changes to preferences can only be made up to 31 October 2023, or they will be treated as late applications.

Please do not list independent or private schools on your application. You need to apply directly to independent schools or private schools for places.

If you have any queries, please do not hesitate to contact the Admissions Team on the number given above.

Yours sincerely

L French

**LAURA FRENCH
ADMISSIONS OFFICER**

OPEN DAYS/EVENINGS

Bury Church of England High School	Thursday 21 st September 5pm-8pm
Derby High School	Thursday 12 th October 9.15am-10.15am and 6pm-8.15pm
Elton High School	Tuesday 26 th September 9.15am – 12noon Wednesday 27 th September - 9.15am – 12noon Thursday 28 th September - 9.15am – 12noon and 5.30pm – 7.30pm
Hazel Wood High School	Thursday 21 st September 5pm-7pm
Parrenthorn High School	Thursday 5 th October 5.30pm-8pm Friday 6 th October 9.15am-10.45am
Philips High School	Wednesday 4 th October 6pm-8pm Thursday 5 th October 9.15am-10.45am
Star Radcliffe Academy	Tuesday 3 rd October 6.00pm-7.30pm at The Outreach Centre, 35-37 Blackburn St, Radcliffe, Manchester M26 1NR Monday 16 th October 4.00pm-5.30pm at The Outreach Centre, 35-37 Blackburn St, Radcliffe, Manchester M26 1NR
St Gabriel's RC	Thursday 14 th September 5pm-7pm
St Monica's RC	Thursday 21 st September 4pm-7pm
The Heys	Thursday 14 th September 6pm-8pm
Tottington High School	Thursday 21 st September 4.30pm-7pm
Unsworth Academy	Thursday 28 th September 5pm-7.30pm Thursday 5 th October 9.30am-10.30am
Woodhey High School	Monday 2 nd October 9am-12noon Tuesday 3 rd October 9am-12noon Wednesday 4 th October 9am-12noon Thursday 5 th October 5pm-8pm